INTRODUCTION
PST328 Technical Writing for Public Safety Communication provides an introduction to the basic concepts for professional writing. Emphasis on writing skills necessary for the preparation of standard operating procedures, training documents, and related materials.

PRINT SOURCES
Books are important sources of basic information on a topic, providing necessary definitions, background information, and historical information. Books provide a foundation for research which can be supplemented by more current information from periodical articles. Books may also contain useful bibliographies which may lead to additional sources of research. When looking for books, use proper term(s) or subject term(s) under the Library Catalog: http://jaxcat.jsu.edu/vwebv/searchSubject

Featured subject term(s) for this course could be but not limited to:

<table>
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<tr>
<th>Technical writing</th>
<th>Communication of technical information</th>
<th>Communication in engineering</th>
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<td>Academic writing</td>
<td>Dissertations, Academic</td>
<td>Communication in science</td>
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<td>Authorship</td>
<td>Technical reports</td>
<td>Style manuals</td>
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<td>Creative writing</td>
<td>Business presentations</td>
<td>Business writing</td>
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JSU students can also use ALLIES (Alabama Libraries Exchange Services, http://jaxcat.jsu.edu/vwebv/selectDatabase?returnUrl=SearchBasicServlet) to borrow circulating books from the University of Alabama, Auburn University, Auburn University at Montgomery, either on-site with the student ID or by requesting the items through the library catalog.

FEATURED STYLE GUIDE TOOLS/BOOKS FROM THE Library

Books:
- MLA handbook for writers of research papers
- MLA style manual and guide to scholarly publishing
- APA style guide to electronic references
- Publication manual of the American Psychological Association
- Chicago manual of style
- A manual for writers of research papers, theses, and dissertations: Chicago Style for students and researchers

Tools:
- Refworks: Bibliographic management program that allows users to create personal databases and use them for a variety of research activities.
- Writer’s Reference Center: A library database providing fundamentals of quality writing.
- Library databases such as EBSChost, Gale Databases, ProQuest Databases allow you can see how the citation for that article should be formatted in a variety of popular citation formats, including MLA, APA, etc. when you are viewing an article detail. A visual instruction on How to Use the EBSCO Cite feature is also available.